

Information about our invoicing and payment processes

The below information is what you need to know about More's invoicing and payment processes. We hope this information will make your invoicing experience with More an easy and seamless one.

When you need to pay your invoice

When you purchase a new service from More you are required to pay your first month's plan fees upfront at checkout. Within 2 business days after your first service is activated, you will receive an invoice outlining all fees that you paid upfront.

Your monthly invoice will then be made available to you via our Self-Care Portal one month after your first service becomes active (unless you've requested to receive it by email).

Your payment due date will be detailed on your monthly invoice and will be 14 days from your invoice issue date (unless otherwise specified on your invoice). We ask that you pay your invoice by the due date to avoid late payment fees and maintain access to your service(s).

How to pay your invoice

If you are receiving a CommBank discount on your More service(s), you must pay your monthly invoice using a CommBank credit or debit card, or set up a direct debit from a CommBank account. There are no fees or surcharges that apply to once-off or recurring direct debit payments made via a CommBank credit or debit card, or from a CommBank account.

It is also free to pay your bill by direct deposit, or by setting up a once-off or recurring direct debit from a non-CommBank account or a non-CommBank card. However, these payment options will not enable you to receive an ongoing CommBank customer discount on your More service(s).

If you choose to pay by direct debit, we recommend setting up the direct debit before your first monthly invoice is due.

You can set up or change a direct debit for your More account by:

- Logging into the Self Care Portal
- Selecting the 'Payment' tab and then 'Direct Debit Set Up' and filling in the required details.
- Pressing the 'Update' button to save your details.

Other forms of payments we accept include Pay by Phone, BPay and Post Billpay. Details of these payment options will be outlined on your monthly invoices. For these forms of payment, a fee of \$3.50 may apply.

If you set up direct debit, please ensure that you have sufficient funds available at the time of the automatic debit (invoice due date) to avoid a bounced payment fee of \$10.00 (if you are a non-CommBank customer).

Part payment of your invoice is not accepted and will put your services in risk of suspension and disconnection until your account is paid for in full. All services will be jointly suspended and neither one is reconnected until the full amount has been paid.

Why you need to pay your invoice

Failure to pay your invoice by the due date may result in a late payment fee of \$10.00 if you are receiving a CommBank discount on your More services and \$22.00 if you are not receiving a CommBank discount on your More services.

If your invoice is overdue, we may send you reminders by email and/or SMS asking you to make payment. Your service(s) may be suspended if we do not receive payment within 10 days after your invoice due date.

Non-payment or repeated late payment may have an impact on our provision of current or future services to you.

Financial Hardship Policy

If you are experiencing difficulties paying your monthly invoices, please refer to our <u>Financial Hardship policy</u> for assistance and information on eligibility. Any help we can give you will depend on your individual circumstances, and we provide help on a case-bycase basis.

You can submit a payment extension by:

- Logging into the <u>Self Care Portal</u>
- Selecting 'Support Create Case'
- Selecting 'Customer Service' as the 'Case Category' and 'Customer Service / Billing Enquiry' as the 'Case Type' and filling in the required details.

Alternatively, you can contact our Customer Service team on 1800 733 368.